

**Water Works District No. 2  
St. Tammany Parish, State of Louisiana**

**Board of Waterworks Commissioners Meeting  
Water District No. 2 Office, Hwy. 36, Covington, LA**

**May 11, 2026– 5:00 p.m.**

**Staff Present:** Julie Williams – General Manager  
Grady Thigpen – Field Supervisor

**Board Present:** Benjamin Martino – President  
Pierre Fabre – Vice President  
Lorraine Saba – Secretary/Treasurer  
Monique Stubbs – Board Member  
Sarah Holzhalb – Board Member

**Staff Absent:** Jessica Puckett – Office Manager

**Call to Order:** The meeting was called to order by President Benjamin Martino.

**Minutes:** Minutes of the April 13, 2026 meeting were read. Motion to approve them was made by Monique Stubbs and seconded by Pierre Fabre.

**Bank Balances:** Bank balances for the month ending April 30, 2026 were read by Lorraine Saba.

**Julie Williams spoke:**

**Water Loss:** Water Loss went up to 17.37% due to all-day flushing of the system, a neighborhood fire, and a leak on Hwy. 59. The leak was under two pine trees requiring Grady to go around them to make repairs.

**Profit & Loss:** The Profit & Loss Report looked good, with no exceptions. There was a \$7,000 final payment for the audit, and a \$5,409.30 payment for the quarterly DHH Assessment. Therefore, the Net Operating Revenue was \$-4,471.60.

**2026 Audit:** Julie noted the 2026 Audit is complete and will have a copy of the final audit report for the board at the next meeting.

**Wilson Rd. Project:** Julie sent a Will Serve letter to Kelly McHugh and Assoc. for a potential new development at the corner of Wilson Rd. and Plantation St. in Covington contingent on final plans being approved by the parish and pressure test will need to be completed to confirm pressure in that area.

**Water Line Maps:** Karl Aucoin with Pontchartrain Engineers will meet with Julie and Grady on May 12, 2026 to help start the project to update our water line maps.

**Millage:** Cindy Jackson looked at our millage of 2.91 and suggested we decrease it to 1.40. This would give us the funds to cover the bonds for the next two years. In September 2028, the Refunding Series 2020 bond will be paid in full. This will leave us with the Series 2013 bond which will be paid in full in 2033. Ben asked if it would affect our operating revenue and Julie said “no”. Ben asked about our borrowing capacity. Julie stated with our sustainability rate factor of 1.15 we should have no problem applying for grants or loans if needed.

**Payment Service Network:** A notice will go out to our customers regarding the new Caselle Community Connect Portal for online account access and utility payments in the May 31, 2026 Billing Statement. Some customers are already using it and haven't had any issues creating their user accounts. So far, it is working great. Payment Service Network will no longer be available as of June 30, 2026.

**Chase Credit Card.** Our account with Chase was closed by Chase before we were able to update authorizing officer change. In order for the business to continue to make purchases Julie made the board aware that she opened a new credit card account with Sam's Club – MasterCard through Synchrony Bank.

**Grady Thigpen spoke:**

The water loss was up due to flushing but should now go down due to several leaks being repaired.

No further business to discuss, a motion to adjourn was made by Sarah Holzhalb and seconded by Pierre Fabre.

Submitted by: Lorraine Saba

5/11/2026